




USER MANUAL FOR TEACHERS FOR AIIMS LMS



[HTTPS://SARAL.AIIMS.EDU/](https://saral.aiims.edu/)

Home Page/Login Page

On the home page, upcoming events and the teaching schedule can be accessed *without login*.

 **AIIMS Saral**
Student Advanced Resources And Learning Platform

All India Institute of Medical Sciences New Delhi


[Click here to login](#)  [Log in](#) 

[Home](#) [AIIMS Home](#) [Courses at AIIMS](#) [Academic Section](#) [Exam Section](#) [SET Facility](#) [Help Desk](#)


All India Institute of Medical Sciences, New Delhi


1st MBBS Batch, All India Institute of Medical Sciences, New Delhi

Teaching Schedule

 **UPCOMING EVENTS**

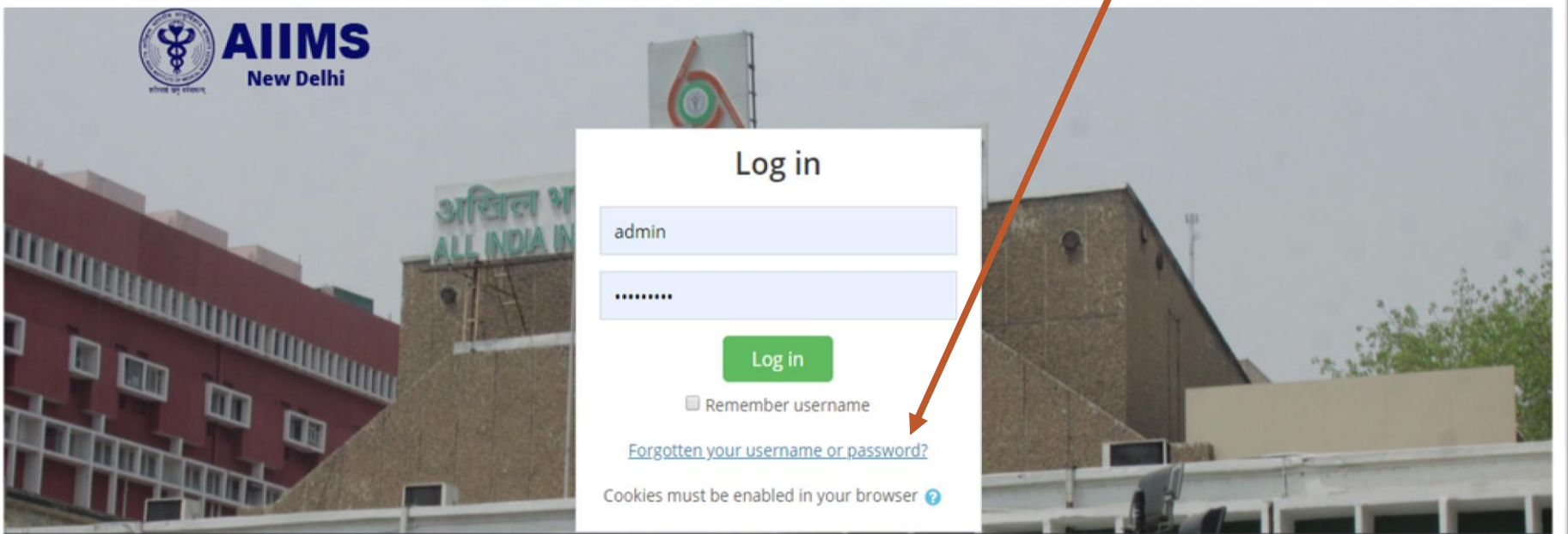
There are no upcoming events
[Go to calendar...](#)

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 [Courses at AIIMS](#)

Login Page

Enter the username/email address and password to access user-specific content. If you have forgotten your password, click on the link on this page



Contact Us

+91-11-26588500 / 26588700

support@aiims.edu

All India Institute of Medical Sciences, Ansari Nagar, New Delhi - 110029

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Password retrieval

To reset your password, please enter your username or email address used to create the SARAL account in the appropriate box and click the 'search' button. You will receive an email with further instructions on how to proceed with resetting your password.

[Home](#) / [Log in](#) / [Forgotten password](#)

To reset your password, submit your username or your email address below. If we can find you in the database, an email will be sent to your email address, with instructions how to get access again.

Search by username

Username

Search

Search by email address

Email address

Search

Teacher dashboard- after login

Once *logged in*, from the home page, teachers can see details of their courses and a to-do list of the next 6 upcoming sessions.



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Student Advanced Resources And Learning Platform

All India Institute of Medical Sciences New Delhi

Ballistic Learning
You are logged in as AMANDEEP

Home | AIIMS Home | Courses at AIIMS | Academic Section | Exam Section | SET Facility | Help Desk

Home / Program Dashboard



Bachelor of Medicine and Bachelor of Surgery (MBBS) -2017

MBBS Course 2017 batch. Bachelor of Medicine, Bachelor of Surgery (MBBS) is a professional course for which the students are awarded with the degrees in medicine and surgery upon successful completion of the course. The course aims at imparting... [Read More](#)

Teaching Schedule

CALENDAR

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

Internal Ward Clinical Posting

Venue: Concerned Ward **Faculty Name:** DR. FACULTY/RESIDENTS . **Subject:** Clinical Posting- Paediatrics **Semester:** Semester 5 **Type Of Activity:** Clinical Posting **Date:** 8-07-19 to 22-08-19 **Time:** 9:00 AM - 12:00 PM

Course details

Course details can be accessed after clicking on the course name



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Ballistic Learning
You are logged in as DR. BHAVUK
Asstt. Prof.

Home | AIIMS Home | Courses at AIIMS | Academic Section | Exam Section | SET Facility | Help Desk



Bachelor of Medicine and Bachelor of Surgery (MBBS) -2017

MBBS Course 2017 batch. Bachelor of Medicine, Bachelor of Surgery (MBBS) is a professional course for which the students are awarded with the degrees in medicine and surgery upon successful completion of the course. The course aims at imparting... [Read More](#)



Congenital viral infections

Venue: LT-III Faculty Name: DR. AASHISH CHOUDHARY Subject: Microbiology Semester: Semester 5 Type Of Activity: Lecture Date: 3-08-19 Time: 8:00 AM - 9:00 AM



Bachelor of Medicine and Bachelor of Surgery (MBBS) -2016

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

On this Page Teacher can see the all the Program MBBS batch they have to going to give lecture with date, Type of activity and venue

Course details

Details of the course content can be seen semester wise, date wise, or topic wise and Venue.



Bachelor of Medicine and Bachelor of Surgery (MBBS) -2017

MBBS Course 2017 batch, Bachelor of Medicine, Bachelor of Surgery (MBBS) is a professional course for which the students are awarded with the degrees in medicine and surgery upon successful completion of the course. The course aims at imparting the quality education and training to students to help contribute to the growing sector of health and medicine. The MBBS course comprises four and a half years, followed by compulsory rotatory internship of one year. The course follows semester system, e... [View all](#)

[Go Back](#)

Semester 1 Semester 2 Semester 3 **Semester 4** Semester 5 Semester 6 Semester 7 Semester 8 Semester 9

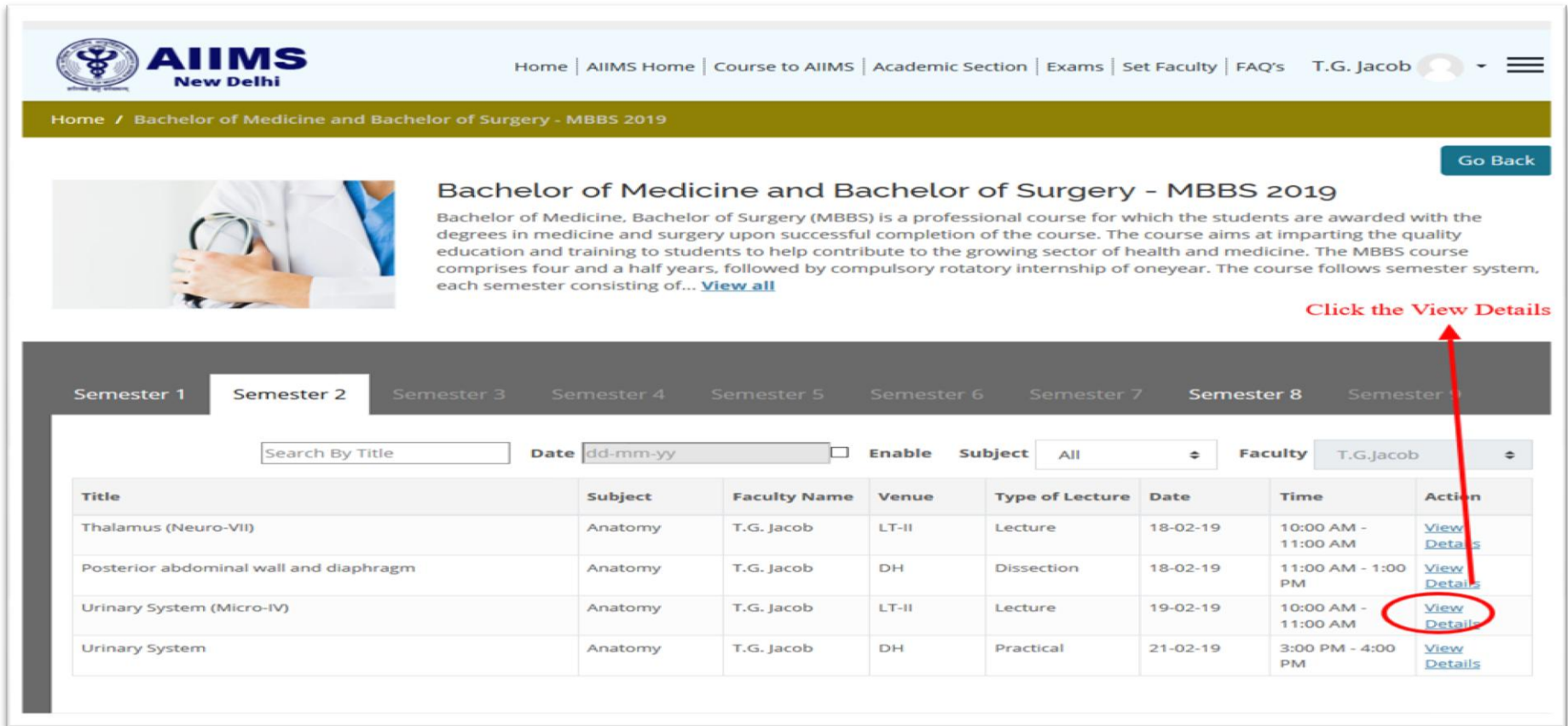
Title Subject Faculty Date Enable

Title	Subject	Faculty Name	Venue	Type of Activity	Date	Time	Action
Cholera	Microbiology	DR. HITENDER GAUTAM	LT-I	Lecture	1-01-19	8:00 AM - 9:00 AM	View Details
Internal Ward Clinical Posting	Clinical Posting- Medicine	DR. FACULTY/RESIDENTS	Concerned Ward	Clinical Posting	1-01-19 to 14-02-19	9:00 AM - 12:00 PM	View Details
Bacillary dysentery	Microbiology	DR. BENU DHAWAN	LT-I	Lecture	1-01-19	12:00 PM - 1:00 PM	View Details
Exam. of stool - pus cells/RBC/motility, Demonstration: Vibrio/Shigella	Microbiology	DR. SARITA MOHAPATRA	UG Practical Lab	Practical	1-01-19	2:00 PM - 4:00 PM	View Details
Firearm injuries and its Medico legal aspects	Forensic Medicine	DR. SUDHIR KR. GUPTA	LT-II	Lecture	1-01-19	4:00 PM - 5:00 PM	View Details
Introduction to CNS Pharmacology	Pharmacology	DR. JATINDERPAL KAUR KATYAL	LT-I	Lecture	3-01-19	8:00 AM - 9:00 AM	View Details
Local anaesthetics	Pharmacology	DR. SURENDER SINGH	LT-I	Lecture	3-01-19	12:00 PM - 1:00 PM	View Details
General anaesthetics	Pharmacology	DR. SURENDER SINGH	LT-I	Lecture	3-01-19	2:00 PM - 3:00 PM	View Details

1 2 3 4 5 6 ... 12 >

Event details

At the end of each event, clicking on the [view details](#) button will display a page for uploading activities and resources like PPTs, videos, assignments related to lecture.



AIIMS New Delhi

Home | AIIMS Home | Course to AIIMS | Academic Section | Exams | Set Faculty | FAQ's | T.G. Jacob

Home / Bachelor of Medicine and Bachelor of Surgery - MBBS 2019

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Bachelor of Medicine and Bachelor of Surgery - MBBS 2019

Bachelor of Medicine, Bachelor of Surgery (MBBS) is a professional course for which the students are awarded with the degrees in medicine and surgery upon successful completion of the course. The course aims at imparting the quality education and training to students to help contribute to the growing sector of health and medicine. The MBBS course comprises four and a half years, followed by compulsory rotatory internship of one year. The course follows semester system, each semester consisting of... [View all](#)

Click the View Details

Semester 1 | **Semester 2** | Semester 3 | Semester 4 | Semester 5 | Semester 6 | Semester 7 | Semester 8 | Semester 9

Search By Title | Date: dd-mm-yy | Enable | Subject: All | Faculty: T.G.Jacob

Title	Subject	Faculty Name	Venue	Type of Lecture	Date	Time	Action
Thalamus (Neuro-VII)	Anatomy	T.G. Jacob	LT-II	Lecture	18-02-19	10:00 AM - 11:00 AM	View Details
Posterior abdominal wall and diaphragm	Anatomy	T.G. Jacob	DH	Dissection	18-02-19	11:00 AM - 1:00 PM	View Details
Urinary System (Micro-IV)	Anatomy	T.G. Jacob	LT-II	Lecture	19-02-19	10:00 AM - 11:00 AM	View Details
Urinary System	Anatomy	T.G. Jacob	DH	Practical	21-02-19	3:00 PM - 4:00 PM	View Details

Adding an activity-1

Click on the **Add an activity or resource** button to proceed

Sample: Introduction to neurophysiology- EMAIL

 Sample: Introduction to neurophysiology- EMAIL

Venue: LT-II Type Of Lecture: Lecture Date: 29-07-19 Time: 12:00 PM - 1:00 PM Faculty Name: Pankaj somani,
Gautam Teacher, Admin User Subject: Physiology

Click this to add an Activity & Resource



+ Add an activity or resource

Next

Adding an activity-2

A list of activities and resources is displayed and can be selected

The screenshot displays a modal window for adding an activity. On the left, a sidebar lists various activity types, each with a radio button for selection:

- Assignment
- Certificate
- Chat
- Choice
- Custom certificate
- Database
- External tool
- Feedback
- Forum
- Glossary
- lecture
- Lesson
- Quiz
- SCORM package
- Survey

The main content area of the modal contains the following text:

Select an activity or resource to view its help. Double-click on an activity or resource name to quickly add it.

Now Select the Activities which you need to schedule for the student - Like Assignment , Quiz, SCORM, Wiki & Etc

At the bottom of the modal, there are two buttons: "Add" (in a blue rounded rectangle) and "Cancel" (in a white rounded rectangle with a grey border).

The background of the slide shows a course page for "Sample: Introduction to neuro..." with details like "Venue: LT-II", "Type Of Lecture: Lecture", and "Gautam Teacher, Admin User". On the right, there is a section for "UPCOMING EVENTS" listing three events with their respective times.

Adding an activity-3

There are 14 different types of activities that can be added. Detailed descriptions of each type can be seen by clicking on the links below

Activities

- **Assignments:** enable teachers to grade and give comments on uploaded files and assignments created on and offline.
(https://docs.moodle.org/36/en/assignment_activity)
- **Chat:** allows participants to have a real-time synchronous discussion.
(https://docs.moodle.org/36/en/using_chat)
- **Choice:** a teacher asks a question and specifies a choice of multiple responses. (https://docs.moodle.org/36/en/choice_activity)
- **Database:** enables participants to create, maintain and search a bank of record entries. (https://docs.moodle.org/36/en/database_activity)
- **Feedback:** for creating and conducting surveys to collect feedback.
(https://docs.moodle.org/36/en/feedback_activity)

Adding an activity-3

- **Forum:** allows participants to have asynchronous discussions. (https://docs.moodle.org/36/en/forum_activity)
- **Glossary:** enables participants to create and maintain a list of definitions, like a dictionary. (https://docs.moodle.org/36/en/glossary_activity)
- **Lesson:** for delivering content in flexible ways. (https://docs.moodle.org/36/en/lesson_activity)
- **(Lti) external tool** allows participants to interact with Lti compliant learning resources and activities on other web sites. (these must first be set up by an administrator on the site before being available in individual courses.) (https://docs.moodle.org/36/en/external_tool)
- **Quiz:** allows the teacher to design and set quiz tests, which may be automatically marked and feedback and/or to correct answers shown. (https://docs.moodle.org/36/en/quiz_activity)
- **Scorm:** enables scorm packages to be included as course content. (https://docs.moodle.org/36/en/scorm_activity)
- **Survey:** for gathering data from students to help teachers learn about their class and reflect on their own teaching. (https://docs.moodle.org/36/en/survey_activity)
- **Wiki:** a collection of web pages that anyone can add to or edit. (https://docs.moodle.org/36/en/wiki_activity)
- **Workshop:** enables peer assessment. (https://docs.moodle.org/36/en/workshop_activity)

Resources

- **Book** - multi-page resources with a book-like format. Teachers can export their books as ims cp (admin must allow teacher role to export ims) (https://docs.moodle.org/36/en/book_resource)
- **File** - a picture, a pdf document, a spreadsheet, a sound file, a video file. (https://docs.moodle.org/36/en/file_resource)
- **Folder** - for helping organize files and one folder may contain other folders. (https://docs.moodle.org/36/en/folder_resource)
- **Ims content package** - add static material from other sources in the standard ims content package format. (https://docs.moodle.org/36/en/ims_content_package)
- **Label** - can be a few displayed words or an image used to separate resources and activities in a topic section or can be a lengthy description or instructions. (<https://docs.moodle.org/36/en/label>)
- **Page** - the student sees a single, scrollable screen that a teacher creates with the robust html editor. (https://docs.moodle.org/36/en/page_resource)
- **URL** - you can send the student to any place they can reach on their web browser, for example Wikipedia. (https://docs.moodle.org/36/en/url_resource)

Adding an assignment

The process of setting up an assignment can be viewed at this link:

<https://youtu.be/TiFi1pK5hFI>

▼ General

Assignment name



This name will be visible to the students to Click on

Description



If you want the description to be displayed on the course page, check the box below

Display description on course page

Adding an assignment-2

Due dates can be selected

▼ Availability

Allow submissions from



29

July



2019

00

00



Enable

Due date



5

August



2019

00

00



Enable

Cut-off date



29

July



2019

11

34



Enable

Remind me to grade by



12

August



2019

00

00



Enable

Always show description

Adding an assignment-3

Select the type of submission required

▼ Submission types

Submission types Online text [?](#) File submissions [?](#)

Word limit [?](#) Enable

Maximum number of uploaded files [?](#)


Maximum submission size [?](#)

Accepted file types [?](#)


Document files .doc .docx .epub .gdoc .odt .oth .ott .rtf
File .pdf

Adding an assignment-4

▼ Submission settings

Require students to 
click the submit
button


No ⇅

Require that 
students accept the
submission statement

No ⇅

Attempts reopened 

Never ⇅

Maximum attempts 

Unlimited ⇅

Grading an assignment

Grades can be entered from within the assignment itself. From the assignment, click on [View/Grade All Submissions](#).

Assignment 1

Grading summary

Participants	0
Submitted	0
Needs grading	0
Due date	Tuesday, 27 October 2015, 12:00 AM
Time remaining	6 days 9 hours

[View/grade all submissions](#)

Finding the submissions to be graded

The table of students can be sorted by clicking on the column headings. Clicking on the **Status** column title twice will put all of the assignments that need to be graded at the top of the page.

Separate groups

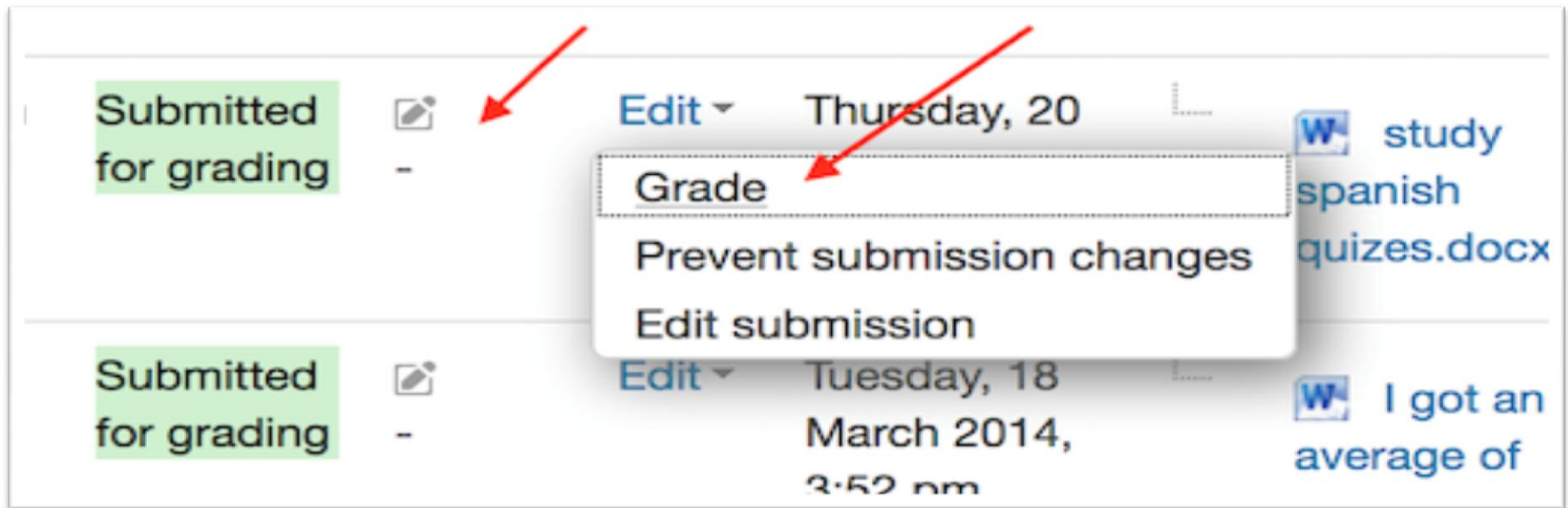
[Reset table preferences](#)

First name : [All](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)
Surname : [All](#) [A](#) [B](#) [C](#) [D](#) [E](#) [F](#) [G](#) [H](#) [I](#) [J](#) [K](#) [L](#) [M](#) [N](#) [O](#) [P](#) [Q](#) [R](#) [S](#) [T](#) [U](#) [V](#) [W](#) [X](#) [Y](#) [Z](#)
Page: [1](#) [2](#) [3](#) (Next)

Select	User picture	First name / Surname	Email address	Status	Grade	Edit	Last modified (submission)	File submissions	Submission comments	Last modified (grade)	Feedback
<input type="checkbox"/>		[REDACTED]	[REDACTED]	Submitted for grading	-	Edit	Thursday, 13 March 2014, 9:41 am	W Average quiz grades 3-11-14.docx	▶ Comments (0)	-	
<input type="checkbox"/>		[REDACTED]	[REDACTED]	Submitted for grading	-	Edit	Thursday, 20 March 2014, 12:35 pm	W study spanish quizzes.docx	▶ Comments (0)	-	
<input type="checkbox"/>		[REDACTED]	[REDACTED]	Submitted for grading	-	Edit	Tuesday, 18 March 2014, 3:52 pm	W I got an average of 95.docx	▶ Comments (0)	-	

Grading submissions

Use the pencil icon in the Grade column or click on Edit and Edit Grade to reach the grading page



The screenshot shows a table of student submissions. The first row is highlighted with a green background and contains the text 'Submitted for grading', a pencil icon, a minus sign, an 'Edit' dropdown menu, the date 'Thursday, 20', and a document icon with the filename 'study spanish quizzes.docx'. The 'Edit' dropdown menu is open, showing options: 'Grade', 'Prevent submission changes', and 'Edit submission'. A red arrow points from the pencil icon to the 'Grade' option. The second row is also highlighted with a green background and contains the text 'Submitted for grading', a pencil icon, a minus sign, an 'Edit' dropdown menu, the date 'Tuesday, 18 March 2014, 3:52 pm', and a document icon with the text 'I got an average of'.

On the next page, grade and feedback can be entered. Select whether to notify the student or not. When finished, be sure to click on Save. The Save and Show Next button will save the grade for this student and move to the grading page for the next student.

Grade

Grade

Grade out of 100 ⓘ

Current grade in gradebook -

Grading student 1 out of 22

Feedback comments

Rich text editor toolbar with icons for text color, bold, italic, bulleted list, numbered list, link, unlink, and image.

After Save Change and Student
Can see the grade on assignment
activity

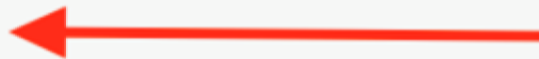
Notify students

Yes ▾

Save changes

Save and show next

Cancel



Next

Help Desk

The Help Desk button on the top tab can be used to contact the SARAL administrator.

The screenshot shows the SARAL LMS interface. At the top, the SARAL logo and 'All India Institute of Medical Sciences New Delhi' are on the left. On the right, it says 'Ballistic Learning' and 'You are logged in as AMANDEEP'. A navigation menu includes 'Home', 'AIIMS Home', 'Courses at AIIMS', 'Academic Section', 'Exam Section', 'SET Facility', and 'Help Desk', which is highlighted with a red box. Below the navigation bar, there is a breadcrumb 'Home / Program Dashboard' and a red text prompt: 'Select if User have some Query for LMS'. The main content area features a card for 'Bachelor of Medicine and Bachelor of Surgery (MBBS) -2017' with a photo of students and a description. To the right of this card is a green button labeled 'Teaching Schedule' and a 'CALENDAR' section for July 2019. Below the MBBS card, there is a highlighted box for 'Internal Ward Clinical Posting' with details: Venue: Concerned Ward, Faculty Name: DR. FACULTY/RESIDENTS, Subject: Clinical Posting- Paediatrics, Semester: Semester 5, Type Of Activity: Clinical Posting, Date: 8-07-19 to 22-08-19, Time: 9:00 AM - 12:00 PM.

Home / Program Dashboard

Select if User have some Query for LMS

Bachelor of Medicine and Bachelor of Surgery (MBBS) -2017

MBBS Course 2017 batch. Bachelor of Medicine, Bachelor of Surgery (MBBS) is a professional course for which the students are awarded with the degrees in medicine and surgery upon successful completion of the course. The course aims at imparting... [Read More](#)

Teaching Schedule

CALENDAR

July 2019

Mon	Tue	Wed	Thu	Fri	Sat	Sun
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
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29	30	31				

Internal Ward Clinical Posting

Venue: Concerned Ward Faculty Name: DR. FACULTY/RESIDENTS Subject: Clinical Posting- Paediatrics Semester: Semester 5
Type Of Activity: Clinical Posting Date: 8-07-19 to 22-08-19 Time: 9:00 AM - 12:00 PM

Help Desk

Current topics of discussion will be visible. Click on the 'Reply' button to contribute to the topic or raise a query.

Help Desk

FEEDBACK

[Subscribe](#)

Display replies in nested form

FEEDBACK
by Admin User - Monday, 15 April 2019, 12:28 PM

Dear Faculty members and students

Welcome to **SARAL**, the new Learning Management System of AIIMS, New Delhi. SARAL stands for **Student Advanced Resources And Learning** platform.

We invite you to test-run this system over the next few days before it is formally launched. We invited you to send us your feedback.

Thanks

Academic Section,
AIIMS, New Delhi

55 words

[Permalink](#) | [Reply](#)

Click On Reply Button

[AIIMS Home](#)

[Courses at AIIMS](#)

[Academic Section](#)

[Exam Section](#)

[SET Facility](#)

[FAQs](#)

[Help Desk](#)

CALENDAR

August 2019

Mon	Tue	Wed	Thu	Fri	Sat	Sun
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25

Thank You